

## 7. NTU Policy on Drug and Tobacco Abuse 2021



# National Textile University

NTU/OSA/210927/66/21-3508  
November 12, 2021

### NOTIFICATION

The Competent Authority has been pleased to approve the following guidelines for effective implementation of HEC's Policy on Drug and Tobacco Abuse in HEIs 2021 on the recommendations of Anti-Drug & Tobacco Committee (ADTC):

- a. Smoking and all forms of drugs are strictly prohibited in all University-owned student residences academic and administrative buildings.
- b. All means of drugs (This includes "narcotic drugs" as defined in the Control of Narcotics Substances Act, 1997 as well as "psychotropic substance" listed in the Schedule to the Act, pharmaceutical drugs, sedatives, and tranquilizers described in The Drugs Act, 1976 if used without a prescription or authorization, and alcohol prohibited by The Prohibition (Enforcement of Hadd) Order (4 of 1979)
- c. Smoking usually means inhaling, exhaling, burning, or carrying any lighted cigar, cigarette, or pipe. Smoking also includes the use of electronic smoking devices e.g. electronic cigarettes or e-cigarette are also prohibited. All drugs and related liquors/ alcohol have also been included within the parameter of restriction. Smoking shall have the same meaning as it does under the Prohibition of Smoking and Protection of Non-Smokers Health Ordinance, 2002
- d. Any type of selling and buying of all types of drugs, smoking, liquors, and related equipment are forbidden within the university. NTU banned the sale and all concerning bodies of the university (students, faculty, administration, visitors, and staff) to include in this policy. To intimate all that away themselves from any related transaction of buying and selling of drugs. University has a strong liaison with law enforcement agencies e.g. ANF to control the sale of drugs in the surroundings of the university.
- e. Smoking and use of drugs are also prohibited while traveling from University shuttle buses, escort vans, etc.
- f. Campus security shall undertake frequent and random visits to the cafeterias, canteens, tuck shops, photocopier shops, and other such places susceptible to the sale, usage, and distribution of drugs/tobacco and stop any suspicious and illicit activity occurring in contravention of this policy and relevant legislation. Campus security is authorized/ can check bags, pockets, luggage, etc. of any doubted individuals.
- g. **Focal Person:** If a student, staff, or faculty member feels that he or she needs medical and/or mental health assistance and counseling or would like to report Drug Abuse or smoking, the student, faculty, or staff member may reach out to the NTU ADTC (Anti-Drug & Tobacco Committee) Focal Person. His contact detail is mentioned below:

- Mr. Jalil-Ud-Din Butt, Staff Officer,
- PTCL #. 041-9230081-85,
- EXT-110 Cell # 03007206257
- E-mail Address: jalilbutt@ntu.edu.pk

He will connect the individual to the services requested or refer the matter to the ADTC to begin an inquiry as the case may be.

Page:01

Sheikhpura Road, Faisalabad-37610, Pakistan. Tel: 041 9230097 Fax: 041 9230098  
[info@ntu.edu.pk](mailto:info@ntu.edu.pk) [www.ntu.edu.pk](http://www.ntu.edu.pk)

*Handwritten signature/initials*

*Handwritten signature*



# National Textile University

h. **Complaint:** Any person associated with the university including (but not limited to) the student, faculty member, non-teaching staff, administrative staff, or a visitor may submit a complaint on the following link:

<https://forms.office.com/r/KHyacLG372>

The identity of the whistleblower/complainant shall be kept confidential. The complaint will forward to the committee without revealing the identity of the whistleblower. The Focal Person shall maintain a proper record of all complaints.

i. **Penalties:** To discourage drug abuse and smoking, the university shall impose the penalties detailed below. Penalties are imposed on concerns as minor or major.

j. **Drug Abuse:** For drug-related violations, the HEI may, on recommendation by the ADTC, take disciplinary action against students, staff, faculty, and visitors in the following way:

i. For first-time offenders in case of minor infractions, the ADTC may refer the offender to the in-house counselor/psychologist/psychiatrist to undergo medical and mental health treatment. This referral must be in writing and require the completion of the counseling or rehabilitative program within a set period. Alcohol/Drugs (Will be awarded major penalty including rustication from university for a specific period or good keeping in view severity of the case)

ii. In the event of a significant violation and/or repeated violations of this policy, the case will forward to ADTC. ADTC will recommend that (in case of students) the Advisor Student Office and (in case of faculty, staff, and administration) the Registrar Office issue a final warning and ultimately suspend or expel the offender (and in case of students, notify the student's parents). Further, the university would have to comply with any reporting requirements under any applicable law.

iii. If a student, faculty, or staff member is involved in the distribution or sale of illicit drugs, the HEI shall report the violation to the appropriate authorities including law enforcement agencies.

iv. In the event a visitor is found on the premises engaging in any drug-related offense, campus security shall immediately report the violation to the appropriate authorities including law enforcement agencies.

k. **Smoking:** For smoking-related violations, the HEI may, on recommendation by the ADTC, impose the following penalties in case of students through Advisor Students Office and in case of faculty staff and visitors through Registrar Office:

i. For first time offenders in case of minor infractions, the above mentioned respective offices will fine Rs/-1000 fine and issue a warning letter and a notice of displeasure; —Minor Penalty

ii. **Student Residence Compliance:** Smoking/drugs is prohibited in rooms, common rooms, and dining hall. Violation as above will lead to a fine of RS 1000/- by the hostel management committee/Warden

iii. For a second violation, the ADTC may recommend suspension of the student for one week or more from the premises of the university with parental notification for students and disciplinary action for faculty and staff as per the HEI's regulations;

iv. For a third (by for all concerns) violation or more), the ADTC may recommend a longer suspension depending on the severity of the violation and further disciplinary action for faculty and staff as per HEI's regulations;

v. In case any visitor is found smoking in the HEI's premises, the visitor shall be fined Rs. 1,000 by the HEI and any further necessary action shall be taken under the Anti-Tobacco Legislation.

vi. In case of any unlawful sale or distribution of tobacco on the premises of the HEI, the violator shall be fined Rs. 5,000 by the HEI and shall be reported to the appropriate authorities including law enforcement agencies.

Page: 02

Sheikhpura Road, Faisalabad-37610, Pakistan. Tel: 041 9230097 Fax: 041 9230098

[info@ntu.edu.pk](mailto:info@ntu.edu.pk) [www.ntu.edu.pk](http://www.ntu.edu.pk)



# National Textile University

- l. Hostel Warden (Boys & Girls) and Incharge Security will submit a monthly report to their concerned office regarding violation of drugs and smoking. In case of no violation they will submit a No violation report
- m. The ADTC is authorized for taking any other appropriate measures including but not limited to testing of an accused from any authorized laboratory

In addition to this, all the HODs are requested to intimate/communicate their concerned/respective faculty, staff and students to comply with directions/instructions mentioned in the said notification in true letter and spirit.

This notification is issued for information and compliance of all the concerned (Faculty, Staff and Students).

  
Salman Saif  
Registrar

**Distribution:**

1. Rector Office
2. Registrar's Circulation File
3. All Deans, HODs and Directors
4. All the Employees of University
5. All the Students of University
6. Advisor Students
7. Hostels (Boys & Girls)
8. Notice Boards
9. Office Copy.

Page:03

Sheikhpura Road, Faisalabad-37610, Pakistan. Tel: 041 9230097 Fax: 041 9230098  
[info@ntu.edu.pk](mailto:info@ntu.edu.pk) [www.ntu.edu.pk](http://www.ntu.edu.pk)