**Faculty ACR Rubric to be used by the reporting officers**

1. **Teaching (10)**

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|  |  | Marks | Max. marks |  |  |  |
| Teaching Load/Year  in case of lab course:   1. If one group only, 1 lab credit = 1.5 theory credit 2. If more than one group = 1 lab credit per group | No. of Cr. Hrs. [Excluding Paid Evening Classes] |  | 4 (Prescribed load) | 3  (75% of prescribed load) | 2  (50% of prescribed load) | 1  (25% of prescribed load) |
| Evaluation by Students | Avg. Rating on 1-5 Scale |  | 3  Rating =5 | 2  Rating =4 | 1  Rating =3 | 0.5  Rating =2 |
| Evaluation by HOD   1. Contents covered 2. Quality of exams papers 3. Quality of results 4. Quality Sessional Activities 5. Maintenance of Course File/LMS 6. Meeting Deadlines 7. Quality of FYP (Title, Assessment) | Avg. Rating on 1-5 Scale |  | 3  Rating =5 | 2  Rating =4 | 1  Rating =3 | 0.5  Rating =2 |

1. **Guiding Research (10)**

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| PhD/MS/BS Thesis Completed | As Main Supervisor |  | Max. Marks = 10 | Marks for a completed PhD Thesis = 5  Marks for a completed MS Thesis = 3  Marks for a completed BS Thesis = 2 |

1. **Personal Research /Creative Achievement (10)**

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|  | Marks obtained | Max marks |  |
| 1. Program Developed /   New Courses Developed/Revised |  | 4 | Mark for each developed course = 1  Mark for development of a program = 2 |
| 1. Research Funding (as PI) /Consultancy |  | 6 | 1 mark for each lac |

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| **c. Curricular Activities**  Participants in and supervises students, professional meetings, etc.  (As convener/coordinator of a department/faculty level committee = 5 marks per committee/society, As member of a department/faculty level committee = 2.5 marks per committee/society) | 0 1 | 2 3 | 4 5 | 6 7 | 8 9 | 10 |
| 1. **Extra-curricular Activities**   As convener of a society/committee = 5 marks per committee/society,  As member of a society/committee = 2.5 marks per committee/society | 0 1 | 2 3 | 4 5 | 6 7 | 8 9 | 10 |
| **e. Publications (Impact factor)**  (publication/exhibition as first or corresponding author/ other author position/Designer or artist)  For 1st/corresponding authors = 2 marks/paper  For others = 2/author position marks  For single designer/Artist = 2 marks  For more than one designer/artist = total marks/No. of designs | 0 1 | 2 3 | 4 5 | 6 7 | 8 9 | 10 |

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| **f. Resourcefulness**  Ideas, initiatives, confidence and drive  (As judged by reporting officer) | 0 1 | 2 3 | 4 5 | 6 7 | 8 9 | 10 |  |
| **g. Co-operation**  Extending and eliciting, co-operation from colleagues/subordinates. Management of personnel.  (As judged by reporting officer) | 0 1 | 2 3 | 4 5 | 6 7 | 8 9 | 10 |  |
| **h. Integrity**  Honesty (moral & financial), sense of right and wrong, consistency and up-rightness in behavior; commitment to goals of organization.  (As judged by reporting officer) | 0 1 | 2 3 | 4 5 | 6 7 | 8 9 | 10 |  |
| **i. Punctuality**  Keeps appointment; regularity of works; achieves targets in time.  (Equivalent to percentage of online attendance) | 0 1 | 2 3 | 4 5 | 6 7 | 8 9 | 10 |  |

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| **j. Development Activities**    Participates in national building activities like social welfare economic development, community uplift, etc.  (As judged by reporting officer) | 0 1 | 2 3 | 4 5 | 6 7 | 8 9 | 10 |  |
| **k. Utilization of Facilities**  Utilizes available building, equipment, books etc. to the optimum; develops and utilizes the staff potential.  (As judged by reporting officer) | 0 1 | 2 3 | 4 5 | 6 7 | 8 9 | 10 |  |
| **l. Disposal of Administrative Work**  Disposal of administrative work with efficiency and accuracy.  (As judged by reporting officer) | 0 1 | 2 3 | 4 5 | 6 7 | 8 9 | 10 |  |