

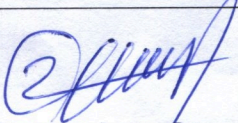
National Textile University, Faisalabad

Requisition for Purchase of Stationery Stock for the Next six months w.e.f 01-01-2019 To 30-06-2019

Sr. NO	DESCRIPTION	M/U	Quantity required	SPECIFICATION	REMARKS
1	Attendance Register	Nos.	10	40 Sheet legal size (80 gm)	
2	Attendance Register For Student	Nos.	200	As Per Sample	
3	Ball Point (Blue)	Nos.	1500	0.8mm / click	
4	Ball Point (Black)	Nos.	200	0.8mm / click	
5	Ball Point (Red)	Nos.	500	0.8mm / click	
6	Board Marker (Blue)	Nos.	300	Dry Erase Refilable WB-22	
7	Board Marker (Black)	Nos.	300	Dry Erase Refilable WB-22	
8	Board Marker (Red)	Nos.	200	Dry Erase Refilable WB-22	
9	Box File Large	Nos.	500	Legal Size Thickness 3mm	
10	Board Duster	Nos.	200	Wooden Double side foam	
11	Blade Paper Cutter	Nos.	50	A.100 Size 4"	
12	Carbon Paper	Sheet	500	Legal Size	100 Sheet in 1 Pkt(Black)
13	Correction Pen	Nos.	50	Uni Clip-300-8ml	
14	Chit Pad 3" X 3"	Nos.	20	A3 - 100 Sheets 3" x 3"	
15	Drawing Pin Steel	Pkt.	50	Approx. 100 Pcs in pkt	
16	Envelop Brown.9"X4"	Nos.	800	70 Gram local Paper	
17	Envelop Brown A-4	Nos.	600	70 Gram local Paper	
18	File Separator Card	Nos.	500	card Multicolour	Best Quality
19	Flag Stick 1" (4 colour)	Pkt.	50	4 Colour- A3 - 100 Sheets	
20	File Cover Ring Fiber	Nos.	100	Legal Size As per Sample	
21	File Wrapper	Nos.	500	Blue Colour As per Sample	
22	Gum Stick	Nos.	50	As Per Sample	
23	Highlighter Multicolor	Nos.	200	As Per Sample	
24	Lead Pencil	Nos.	800	HB # 2	
25	Marker Black Large Permanent	Nos.	50	2mm - As Per Sample	
26	Marker Blue Large Permanent	Nos.	50	2mm - As Per Sample	
27	Marker Red Large Permanent	Nos.	10	2mm - As Per Sample	
28	Marker Blue Small	Nos.	20	As per sample	
29	Noting Sheet	Ream.	15	Green colour Legal Size (80Grm)	with red line as per sample
30	Punching Machine Medium	Nos.	10	80-mm Punch 20 Sheet of 80 gm	
31	Paper Cutter	Nos.	12	With Slid Pvc Grip	
32	Plain Paper A-4 (As per sample)	Ream.	1000	Local 80 Gram A-4 Size	500 Sheet
33	Paper Clip Steel	Pkt.	50	No.18 Qty 100 in box	
34	Plain Paper Legal (As per sample)	Ream.	20	Local 80 Gram Legal	500 Sheet
35	Plain Paper A-4 Colour(Imported)A.P.S	Ream.	20	80 Gram Imported	500 Sheet
36	Plain Paper A-4 (Imported) (A.P.S)	Ream.	100	80 Gram A-4	500 Sheet
37	Register Ruled Large	Nos.	20	150 Sheet 80 gm Legal Size	
38	Register Ruled medium	Nos.	30	100 Sheet 80 gm Legal Size	
39	Register Ruled Small	Nos.	50	50 Sheet 80 gm Legal Size	
40	Ruler scale steel	Nos.	20	Size 12" Steel (thickness 22 Gauge)	Best Quality
41	Refill ink Board Marker Blue	Nos.	20	As Per Sample	
42	Refill ink Board Marker Black	Nos.	20	As Per Sample	
43	Sharpner (For lead Pencil)	Nos.	50	Small As Per Sample	
44	Stapler machine small	Nos.	5	Use Staple # 10	Max japan or equivalent
45	Stapler pin medium	Pkt.	300	NO. 24/6 As Per Sample	
46	Stapler pin Small	Pkt.	100	No.10 As per Sample	
47	Scotch Tape 2"	Nos.	70	100 yards (Deer Brand) A.P.S	
48	Scotch Tape 1"	Nos.	200	100 yards (Deer Brand) A.P.S	
49	Stamp Pad Black	Nos.	5	6 x 9 cm As Per Sample	
50	Stamp Pad Blue	Nos.	5	6 x 9 cm As Per Sample	

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51	Stapler Pin Remover	Nos.	10	Size No.10-NO.25	
52	Stamp Pad Ink Blue	Nos.	10	AS Per Sample	
53	Stock Register	Nos.	10	80 Gram Legal Size	
54	Tape Masking 1"	Nos.	50	100 yards As Per Sample	
55	Tape Binding 2"	Nos.	20	100 yards As Per Sample	
56	Tape Packing 2"	Nos.	20	100 yards As Per Sample	
57	Uni Ball Pen Blue	Nos.	48	Um-120-0.7 mm	
58	Uni Ball Pen Black	Nos.	24	Um-120-0.7 mm	
59	Uni Ball Pen Red	Nos.	24	Um-120-0.7 mm	
60	Writing Pad Small	Nos.	100	8" X 6.5" Size 70 Gram Local	
61	Writing Pad Large	Nos.	50	8" X 11" Size 70 Gram Local	
Total					




Sr. Supervisor Store

NATIONAL TEXTILE UNIVERSITY, FAISALABAD

Requisition for Purchase of Consumable Store for Next Six Months w.e.f 01-01-2019 To 30-06-2019

Sr.No	Description	M/U	Quantity Required	Specification	Remarks
1	Acid H C L Liquied	LTR	150	Best Quality (10 ltr packing)	
2	Broom (Bans Jharoo)	KGS	150	Best Quality 3' 6" Length	
3	Broom Soft (Phool jharoo)	NOS	20	Best Quality 3' 4" Length	
4	Battery Dry Cell (Clock Cell)	NOS	550	1.5 AA (Toshiba)	
5	Battery Dry Cell Remote	NOS	400	AAA 1.5 V (Toshiba)	
6	Brush for Toilet cleaning	NOS	20	Best Quality with Pvc Handle	
7	Brush for Floor cleaning	NOS	12	As per sample (Nylon with handle)	
8	Cotton waste rags	KGS	200	As per sample (2'x3' per piece)	
9	Duster Flaline	NOS	20	Size 3' x 4'	
10	Duster White For computer Cleaning	KGS	50	As per sample	
11	Flash Pump	NOS	10	As per sample (Rubber best quality)	
12	Glass Cleaner	NOS	50	500 MI Glint	
13	Insect killer spray	LTR	10.4	500 ml To 1000 ml Packing	
14	Juit Dori	KGS	50	Best Quality	
15	Lota Plastic	NOS	50	As per sample with handle	
16	Naphthalene Ball	KGS	10	Best Quality (1/2 kgs packing)	
✓17	Phenial Liquid	LTR	300	2.75 Ltr Packing AS per sample	
18	Paper Toilet Roll	NOS	50	As per sample (Rose Patle)	
19	Polish Vehicle	KGS	1.2	Best Quality	
20	Pad Lock 2"	NOS	50	Best quality China made (50mm)	
21	Soap Liquied For WashroomCleaning	LTR	100	500 MI TO 1000 ml Packing	
22	Soap Lifebuoy	NOS	150	75 Gram	
23	Surf (400 Grm)	Pkt	250	400 grm (Bouns)	
24	Thinner (5 ltr Packing)	LTR	50	Best Quality (5 ltr packing)	
25	Tissue box	NOS	100	Poup up (Rose Petal 150x2 ply)	
26	Dishwash Powder (400 Grm)	Pkt	250	(VIM) 400 Gram Packing	
27	Wiper Cotton Mop	NOS	20	With Steel Stick As per Sample	
28	Cotton Mop Duster For Wiper	NOS	50	As per sample (without stick)	
29	Water Filter Pp 10"	NOS	20	Best Quality So Safe	
30	Water Filter Gac 10"	NOS	20	Best Quality So Safe	



Sr. Supervisor Store