

TENDER PROPOSALS



Tender# H-17/11-03

Software

NATIONAL TEXTILE UNIVERSITY – FAISALABAD

M/S.....

ADVERTISEMENTS OF THE TENDER # H-17/11-03

LAST DATE: 06-12-2017.

- | | | |
|-----|--------------------|---------------|
| i. | PPRA website dated | Nov. 20, 2017 |
| ii. | NTU website dated | Nov. 20, 2017 |

ADVERTISEMENT AS IT IS:

National Textile University, Faisalabad

Tender Notice # H-17/11-03

Software

1. National Textile University, Faisalabad invites two stage two envelope procedure *{PPRA Rule 36(d)}* bids in sealed envelopes from the original Manufacturers, their Authorized Agents/Distributors/Firms (GST & Income Tax registered) for the purchase of the following software. Detail is in the tender document.

Sr. #	Software name	Qty.
01.	Ansys Software with composit prepost module OR Equivalent	01

2. Tender Document may be downloaded from the official website of NTU (www.ntu.edu.pk) **or** may be obtained from the office of Convener Purchase. The fee of Tender Document is non-refundable **Rs. 500/-** (Five Hundred only). The tender document fee will be accepted in shape of Pay order/Demand Draft drawn on Faisalabad in the name of “National Textile University, Faisalabad”.
3. Eligible firms should submit their bids along with **2%** earnest money of the total quoted price in sealed envelope of Financial Bid in the shape of CDR/Bank Draft in favors of National Textile University, Faisalabad, drawn on Faisalabad.
4. **Date, Time and Venue:** Sealed bids should reach in the office of Convener Purchase by or before **2:30 pm** on **06-12-2017**. Bids received within the stipulated time and date **will be opened** by the Purchase Committee in the **Meeting Room of NTU Faisalabad** on the **same day** at **3:00 pm** in the presence of the bidders or their authorized representatives.
5. The names of contact persons for any technical queries are given in tender document.

Prof. Dr. Zahid Rizwan

Convener Purchase

041-9230081-85 (Ext. 159)

National Textile University, Sheikhpura Road, Faisalabad-37610

www.ntu.edu.pk

General Information	
i.	National Textile University (NTU), Faisalabad invites sealed bids from original Manufacturers/Developers/Authorized Agents/ Suppliers (registered with Income Tax & Sales Tax Department in Pakistan) for the supply of software.
ii.	Tender Document may be downloaded from the official website of NTU (www.ntu.edu.pk) or may be obtained from the office of Convener Purchase. The fee of tender document is non-refundable Rs.500/- (Five Hundred only) The tender document fee will be accepted in shape of Cash/Pay order/Demand Draft drawn on Faisalabad in the name of “National Textile University, Faisalabad”. Tender fee can be submitted in a separate envelope.
1. Deadline and Procedure for Bids:	
i.	Tender Proposals will be proceeded under “Two-stage two envelopes procedure {PPRA Rule 36(d)}.
ii.	Sealed bids should reach in the office of Convener Purchase by or before 2:30 pm on 06-12-2017 . Bids received within the stipulated time and date will be opened by the Purchase Committee in the Meeting Room of NTU Faisalabad on the same day at 3:00 pm in the presence of the bidders or their authorized representatives.
iii.	2 nd , 3 rd , 4 th , option(s) of complete software or its any part/module will be considered in product presentation(s)/discussion(s).
iv.	Definition: Revised specifications means more detailed and comprehensive specifications as per requirement of NTU.
v.	Revised specifications will be provided by the technical committee after the product presentation/discussion. A sufficient time will be given to the bidders to revise their technical & financial offers as per PPRA rule 36(d).
vi.	2 nd , 3 rd , 4 th , .. option(s) will not be considered after the revised technical specifications. Only first quoted option will be considered for final financial comparative statement for the healthy competition.
2. Bidder’s Eligibility and Qualification	
i.	Bidding firm must be registered with tax authorities (Sale Tax & Income Tax) and will submit the certificates of registration.
ii.	Original manufacturer’s/developers authorized distributors/sole agents/suppliers will provide certificate for participation in the tender from their principle manufacturer(s)/developer.
iii.	Bidders are required to submit the certificate along with their offer i.e. “Certified that the prices quoted in the tender are firm, final and are not in excess of printed price list of the manufacturer/developers in country of origin and in case of any discrepancy is noticed subsequently bidder hereby undertakes to make goods any loss to the University.”
iv.	An Affidavit duly attested by the Oath Commissioner/Notary Public showing that the firm is not Black-listed from any Govt./Semi Govt. Department of the Pakistan.
v.	Bidder will provide Address of nearest office to Faisalabad (mandatory) and Web page address (optional).
vi.	Users list of quoted items for the last two years.
3. Sealed “Technical & Financial Bid”	
i.	Technical & Financial Bids must be sealed (separately) with covering letter. There must be clearly mentioned on each envelope “Technical proposal” / “Financial Proposal”.
4. Conditional Tender:	
i.	Any condition(s) imposed by the bidder will not be accepted.
5. Bid Security (PPRA Rule-25):	
i.	Bidders must be accompanied by a Bid Security @ 02% of the quoted bid price in the shape of Pay Order / CDR in favor of National Textile University, Faisalabad. Put separate CDR (in financial offer envelope) for items/equipment. In case of failure tender document will not be entertained.
6. Performance Guarantee (PPRA rule 39):	
i.	FOR basis: An amount of 06% will be deducted as a performance Guarantee from the bill and shall be retained for the period one year (warranty period) from the date of installation.

7. Taxes/Duties:	All Govt. Taxes/Duties will be paid by NTU and should not be included in the financial offer.
8. Bid Validity Period:	
i.	All pricing shall be guaranteed not to increase, based on an order placed. The offer should be valid for 120 days from the date of opening of the tender.
9. Installation/Training:	
i.	Installation and testing of the software will be provided by the bidder. Training (03 days) of software will be provided on site by the bidder/supplier for the operation, maintenance and troubleshooting etc.
10. Country of Origin and Packing:	
i.	Country of origin and model must be mentioned in technical proposal.
11. Prices:	
i.	FOR basis at National Textile University : All Govt. Taxes/Duties will be paid by the bidder.
ii	Latest perpetual licenses will be provided by the bidder.
iii	Annual renewal fee of the software must be mentioned in the technical bid. Annual renewal contract will be proceeded separately (if required) as per your offer.
12. Payments:	
i	The Payment will be made on the availability of funds (approvals from Government planning agencies, other relevant authorities and University management). If payment is delayed (from Government planning agencies, other relevant authorities and University management) due to any reason; no extra interest/mark-up will be paid to the supplier/bidder.
13. Warranty:	
i.	Warranty should be one year and warranty period will start from the date of installation.
ii.	All expenditures {technical, personnel etc.} during warrantee period will be borne by the supplier/bidder.
14. Specifications:	
i.	The software must be conforming to given specifications.
ii.	In case of failure on the part of supplier to supply the software as per specifications within the stipulated time (without extension/approval from the competent authority i.e. Rector of National Textile University), a penalty at least 0.25% but not exceeding 10% per month will be imposed after the approval of competent authority. Tender with any cuttings, over writings and erasing shall not be entertained.
15. Notification of Award:	
i.	The university will award the contract to the technically successful bidder whose tender has been determined to be substantially responsive and has been determined as the lowest financial proposal.
ii.	The University will display the official comparative statement on the notice board for which such date will be notified to all bidders accordingly.
iii.	In case the offer is withdrawn, amended or revised during the validity period of the tender, the earnest money will be forfeited.
16. Mandatory Signature & Stamp:	
i.	Bidder or its authorized representative must sign & stamp each page of the bid documents (technical & financial). Also bidder/supplier will provide the certificate that is provided in this document named as Certificate (Mandatory).
17. Rights of the University:	
i.	If there is any conflict, it is a fundamental term of the Tender that the Bidders acknowledges and accepts that the terms and conditions of the University shall prevail.
ii.	The University reserves the right to reject any or all bids with assigning reason(s).
iii.	The University reserves the right to ignore or waive off minor irregularities or errors in any offer.
iv.	The University reserves the right to cancel the offer of the Bidder whose bid has been found financially to be the lowest if it is revealed to the University that the Bidder does not have the

	capability or financial resources or facilities to carry out the contract in accordance with the terms and conditions of this Tender Documents.
v.	The University undertakes to use its best endeavors to hold confidential any information provided by you in your tender submission documents. If you wish not to disclose any of the information to other bidders/suppliers/manufacturers etc. because of its sensitivity. You should identify/specify (in black and white) reason(s) for its sensitivity. Your given reason(s) (for its sensitivity) will be approved the Technical committee of NTU.
18.	Breach of Contract:
i.	In case of breach of warranty or Contract, the damages suffered by the University shall be recovered from the contractor/bidder out of any payment due to the contractor and / or in accordance with the terms and conditions of the Contract Performance Bond mentioned without notice to the Contractor.
19.	Force Majeure:
i.	The Contactor shall not be liable for any additional cost or for liquidated damages for delay or any failure to perform the Contract arising out of force majeure or cause beyond his/her control including acts of God, or of the public enemy. The Contractor shall within ten (10) days from the beginning of such delay notify the University in writing of the causes of the delay. The University shall ascertain the facts and the extent of the delay and extend the time for completing the supplies as in its judgment the findings justify.
20.	Legal proceedings:
i.	The law of Pakistan shall govern the contract and the tender documents. Any dispute arising out shall be decided by Competent Authority of the University.

CERTIFICATE (Mandatory)

I (authorized official)..... On behalf of (Company name)solemnly
declare that I have read all the terms and conditions of this tender document (Tender# G-17/08-
01 for National Textile University Faisalabad), carefully. I also undertake the responsibility that
all the given information in tender proposal against the above said tender are correct.

Signature

Date: _____

Company name address & stamp.

LIST OF ITEMS

CONTACT PERSON FOR GAS CYLINDERS

Sr. #	Item Name	Quantity	Price
01.	Butane Gas Filled Cylinder 99.5 % (C.P Grade) Purity	2	
02	Butane Gas Regulator	2	
03	N ₂ Gas Cylinder Filled 6.4 m ³	2	
04	O ₂ Gas Cylinder Filled 6.4 m ³	2	
05	C ₂ F ₆ Gas Cylinder Filled 6.4 m ³	2	
06	Gas Pipe	100 ft.	

STATIONARY ITEMS

CONTACT PERSON FOR STATIONARY AND GENERAL ITEMS